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Purpose of the organization.

The Government High School Alumni Association (TGHS Alumni) Constitution

Article 1 NAME

The name of the association shall be **The Government High School Alumni (TGHS Alumni)**.

No person, group or association may use the name of The Government High School Alumni in any manner. No person, group or association may use the seal or any symbol of The Government High School Alumni without the prior written approval of the Executives of the **The Government High School Alumni**.

Article 2 PURPOSE/MISSION/GOALS

The purpose of this association shall be:

- i. to create and reinforce lifelong intellectual, professional, and personal connections among its members;
- ii. to serve The Government High School community and to strengthen the link

between the alumni membership and The Government High School;

- iii. to recognize and celebrate the accomplishments of members of The Government High School Alumni;
 - iv. to recognize and celebrate the accomplishments of students, staff and faculty of The Government High School;
 - v. to maintain the traditions of The Government High School (TGHS);
 - vi. to assist in the advancement of TGHS through its alumni; and
 - vii. to generate and maintain the active interest of all alumni as a support association with pride in the heritage of The Government High School.
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- i. This association shall support The Government High School financially and through volunteerism by various endeavors and initiatives including fundraising and public relations efforts.
 - ii. The association will provide opportunities for alumni to assemble and maintain relationships through the promotion of alumni events and school activities.
 - iii. The association will strive to promote and sustain alumni involvement in school programs and provide social, business, and charitable opportunities for our TGHS Alumni to assist TGHS students and faculty.

OUR VISION:

2.2.1 To encourage TGHS alum's passion for The Government High School that will inspire commitment to the school, inspire loyalty, and promote involvement with the Alumni Association

in a meaningful way through:

- i. Developing the TGHS Alumni Association as a financially self-sufficient and fiscally responsible association;
- ii. Cultivation of students to ensure participation in the Alumni Association following graduation; *
- iii. Providing opportunities for the assembly of Association members for the fostering of camaraderie among alumni;
- iv. Establishing a repository of historic memorabilia;
- iv. Development, maintenance, and moderating of digital media including Facebook, Twitter and Web site activities; and*
- v. Creation of a database of all alumni members with viable contact information*

OUR GOALS:

2.3.1 The goals of the Association shall be:

- i. To serve as a conduit for sharing information between alumni and The Government High School;
- ii. To assist in the establishment and association of class reunions; to locate “missing” classmates and providing current contact information for alumni reunion committees;
- iii. Co-ordinate outreach to TGHS alumni for generating revenue for the purpose of supporting special recognitions and activities in the advancement of our mission;
- iv. Acknowledge and recognize outstanding, successful and distinguished TGHS graduates in all areas of endeavors including hall of fame honorees and outstanding staff members.

Article 3 MEMBERSHIP

Membership in this association shall be open to all students who have matriculated from The

Government High School. Membership may be extended to past and present teachers, faculty.

3.1 A member shall be considered in good standing with the association as long as he/she pays and is current with the payment of association dues as set out hereinafter.

3.2 Members who remain in good standing are entitled to the following benefits:

- i. voting privileges; and
- ii. eligibility for leadership positions

3.3 Failure to meet the requirements listed in Section (2) may result in loss of any overall privileges listed in 3.3 and, in extreme cases, may be grounds for the revocation of membership.

3.4 Loss of privileges/membership shall be determined by the Executive Committee of the Association. Any member suffering such loss of privilege/membership may make an appeal to the Appeals Committee providing written explanation/defense” or “attending a meeting to discuss.

3.5 This association shall not discriminate on the basis of age, race, color religion, gender, national origin, ancestry, disability, or sexual orientation

Article 4 - DUES

The dues of the Association shall be set at B\$5.00 per month B\$60.00 per year.

4.1 Dues will entitle members to but not limited to:

- Voting privileges
- Pride T-Shirt
- TGHS annual Alumni Membership card
- Opportunity to promote on TGHS Alumni Website

- Discounts from TGHS Alumni Network affiliates

Article 5 - Executives

5.1 The elected officers of this association shall include:

President

Vice President

Secretary

Assistant Secretary

Treasurer

Assistant Treasurer

5.2 Members of the Executive Committee shall serve for a term of one (1) year and shall not serve for more than three consecutive terms

Article 6 - DUTIES OF THE EXECUTIVE COMMITTEE

6.1 The President shall serve as head of the association and be responsible for calling for and presiding over all scheduled meeting, as the spokesperson and point of contact for the association; voting only in the case of a tie; providing a charge and general oversight for all committees, establishing goals for the association to work toward, etc.

6.2 The Vice President shall serve in absence of the President. The Vice President shall receive timely reports from all committees. The Vice President shall act as the liaison between the school's principal, School Board and the executive committee. The Vice President shall preside over any and all disciplinary matters together with the nomination committee.

6.3 The Secretary shall be responsible for maintaining all records of the association (e.g. constitutional amendments, meeting minutes, membership rosters, attendance), and for recording the minutes of all meetings and communicating with membership on behalf of the executive committee.

6.4 The Treasurer shall be responsible for managing the association's finances. Such duties may include but not limited to the collection of dues; co-ordination of fundraising efforts; general bookkeeping and financial reports to the executive committee; perform all banking functions; and the approval of all expenditures in conjunction with the approval of the executive committee.

6.4.1 All cheques written shall have at least two signatures and/or a vote of the general membership to approve budget expenditures. The two signatures shall be the Treasurer and one of the following the President, Vice President or Assistant Treasurer.

6.5 The Assistant Secretary shall serve in absence of the Secretary and assist the Secretary in his/her duties

6.6 The Assistant Treasurer shall serve in absence of the Treasurer and assist the Treasurer in his/her duties

6.7. Other appointed leaders of the Executives shall include;

Chaplin

Public Relations Officer

Sergeant-at-Arms

Protocol Officer

Advisor

Article 7. Removal of An Officer

7.1 Any officer (elected or appointed) may be removed from office by the executive committee for failure to fulfill the roles and responsibilities as outlined in hereunder.

7.2 Officers being considered for disciplinary action may make appeals by providing written explanation/defense to the Appeals Committee

7..3 Re-instatement

(a) Removed Officers should provide written explanation or defense to the Chair Person of the Appeals Committee

(b) Removed Officers shall have three months to appeal.

Removed Officers' appeal will be heard by the Appeals Committee

7.4 - Vacancies

7.4.1 Should an office become vacant in mid-term, a new officer shall be chosen by appointment by the majority of the executive committee

8. Nominations

8.1. Nominations for positions on the Executive Committee will be held during the second to

last meeting before the annual general meeting.

8.2. Qualifications & procedures for nominations:

- i. Any person nominated must be in good standing with the association;
- ii. Persons nominated must be present in the nomination meeting and consent to their nomination;
- iii. Nominations must be sent four weeks prior to official elections to the Executive Committee
- iv. Nominations may be submitted at the meeting designated for nominations;
- v. Nomination must be formally accepted by the nominee and noted in the minutes.

Article 9 Elections

- (a) Election of officers shall be held during February of each year;
- (b) Nominations of Officers shall take place one month before the election date;
- (c) Elections will be conducted by paper ballot, facilitated by the Nomination Committee chair with the assistance of the members of the Board of TGHS;
- (d) At least three executive members of the board must be present in order to conduct elections; and
- (e) Officers will be chosen by simple majority.”

10. Requirements to be an officer:

10.1 Financial

Article 11`. COMMITTEES

11`.1 There shall be standing committees, and their charge should be but not limited to:

“A. Fundraising Committee: Responsible for ensuring that enough funds are raised annually to cover costs associated projects outlined by the membership and executives.

11.2 Marketing Committee: Responsible for publicity materials related to open activities, recruitment, fundraising and community involvement.

11.3 Membership Committee: Responsible for managing the recruitment of new members, new member orientation and verification of current members fulfillment of requirements for good standing.”

11.4 Nomination Committee: Responsible for accepting and submitting nominations
Removed Officers appeals will be heard by and decided by the Nomination Committee

11.5. Appeals Committee

11.6 Events Committee

11.7 Historical Committee

11.8All committees should provide timely reports to the Vice Chairperson.

11.9 The executive committee may create new committee as the need arises

Article 12 ASSOCIATION MEETINGS

12.1. There shall be a minimum of one executive meeting a month

12.2. Additional meetings may be called as necessary by the Chairperson. Additional meetings

must be announced at least one week in advance of the meeting date

12.3 There shall be a minimum of one general meeting a quarter

12.4. Additional meetings may be called as necessary by the Chairperson. Additional meetings must be announced at least one week in advance of the meeting date

12.5. The business of these meetings shall be guided by Robert's Rules of Order.

12.6. This association is subject to the policies and procedures of the Constitution of The Bahamas

12.7. A quorum for conducting business shall be considered to be 5 of the executive members of the association.

12.8. All general meetings shall be open to all financial members.

Article 13

AMENDMENTS

13.1. Any member may submit a proposal to amend this constitution.

13.2. Amendments may be made according to the procedure below. Example:

13.3. Proposed amendments must be submitted two weeks in advance to an executive officer; the amendment will be voted on at the following meeting.

13.4 Executive officers and active members will be eligible to vote on any amendments.

13.5 For an amendment to pass, a 2/3 majority vote of members and officers present, provided there is a quorum, will be required.

13.6 Passed amendments will be noted in the minutes and placed in the constitution. The revised

constitution will be distributed to all members within 2 months.”

13.7 Amendment repeals may be made according to the following procedure:

Example:

“A. Motions to repeal a constitutional amendment must be submitted in writing. No oral repeals are acceptable.

B. For a repeal to pass, a 2/3 majority vote of members and officers present, provided there is a quorum, will be required.”

This constitution of The Government High School Alumni has been ratified (or amended) by the general membership on _____ (date).

(Signature of the President).

(Signature of Secretary)

PAUL FERNANDER
(Printed name of President)

TESSA BULLARD
(Printed name of Secretary)